



Special Educational Needs and Disability (SEND) Provision at Matching Green CE Primary School

Children on the SEND register at Matching Green CE Primary School will receive additional support from the SENDCo and SEND support team. The aim of this document is to ensure that the parents of SEND children understand what support their child will receive and what that looks like.

One Plan

Every child on the SEND register will have a One Plan. A One Plan is a 4 part cycle of assess, plan, do and review. It is a child centered approach to support, which means it puts the child's needs and wants at the forefront. When putting together an initial One Plan the staff at Matching Green will consider the following things:

- Age of the child
- Level of development
 - Were developmental milestones achieved?
- Environmental factors, including which other professional agencies that are involved or referrals to agencies that have been made
- Barriers to learning
- In class support that is already being provided through quality first teaching and the impact of this
- How the Ordinarily Available Framework has been used and what the impact of this has been
- The impact of any reasonable adjustments that have already been made

A One Plan will then contain the following information:

- Outline of the child's need, including category of need
- Background information
- Other factors to now be considered since the last meeting or since the decision has been made to start the One Plan process
- Progress made since the last meeting or since the decision has been made to start the One Plan process
- Child's voice including their aspirations (long term ambitions and hopes)
- Outcomes (steps that need to be taken towards reaching the ambitions/hopes, long term targets)
- SMART Targets (small steps to achievement/short term targets) this will enable us to measure the progress
- Resources that will be needed including staff
- Dates of review

The One Plan process will be discussed at a termly One Plan meeting. Parents/carers will be invited to this meeting, with the SENDCO or member of the SEND team, your child's class teacher and if appropriate the Teaching Assistant or Learning Support Assistant that works closely with your child. Occasionally other professionals who also work with your child may also be invited. Parents/carers are welcome to bring their own information/evidence towards

the targets or areas of discussion. Please also bring with you any information from outside agencies that you have not shared with us already. If you do have reports from outside agencies to share in between One Plans please send them to the school admin account or share with the SENDCo as soon as you can. It will not be necessary to have another One Plan meeting after every report is shared with school. However, we will act upon the recommendations that have been suggested and will update parents/carers on the progress of these at the next One Plan meeting. A formal target for those recommendations will then be put in place.

During this meeting the following things will occur:

- each of the sections on the One Plan will be discussed and updated and the following considered:
 - What progress has the child made?
 - What steps has the child taken to achieving their short term targets?
 - If the short term targets have been achieved what further targets can be agreed that link to the long term targets (outcomes)
 - If only some of the short term targets have been achieved, or they haven't been achieved, what adjustments need to be made?
- The views of parents and professionals will also be sought and included – it will be helpful if specific examples are shared so please come with some if you can
- The views of the child will be sought and shared, this is usually via a One Page Profile but if deemed appropriate children may be invited to attend part of the meeting.
- Assessments, observations, external reports that provide evidence towards the targets will be shared
- Resources/strategies/interventions that will occur, which is above and beyond quality first teaching and Ordinarily Available framework expectations, will be included. Please note: anything that happens for the child that is quality first teaching or Ordinarily Available framework expectations will not be included.
- Signpost Local Offer updates <https://send.essex.gov.uk/>
- Targets will be set and agreed during this meeting, who will actions these targets and by when will also be included.
- A review date will be set – if you are unable to make the date please let the SENDCo know as soon as possible so that a new date can be set. If there are two missed review dates then the One Plan meeting will go ahead with just school staff and outside agencies if relevant.

One Page Profile

A One Page Profile is an opportunity for the children to share their views. Prior to the One Plan meeting a member of staff will spend some time with the child talking about what their ambitions are, what is important to them at the moment and what they would like other people to know about them so that they can give them the best support. This will then be put together in a child friendly format.

Parents/carers will be given a hard copy of their child's One Plan and One Page Profile.

Educational Health Care Plan

If your child has an EHCP then this will be reviewed annually in an additional meeting to the termly meetings.